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| **Universidad Juárez del Estado de Durango** | | |
|  | **Orden del día**  **R9.3,B**  **Edición 3** |  |
| **Reunión de ….** |

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| **Información General** | | | | | | | |
| **Tema:** | **Hora:**  **Fecha:** | | | **Lugar:** | | | |
| **Orden del día** | | | | | | | |
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| **Personal Invitado a la Reunión** | | | | | | | |
| **Nombre** | | **Cargo** | | | | | **Firma** |
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| **Seguimiento de acuerdos anteriores** | | | | | | | |
| **Acuerdo** | | | **Estado** | | | **Reporte de Avances** | |
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| **Acuerdos generados en la última reunión** | | | | | | | |
| **Acuerdo** | | | **Responsable** | | **Fecha Compromiso** | | |
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| **Conclusiones o Comentarios** | | | | | | | |
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| **Responsable de Levantar Minuta:** | |  | | | | | |